



Automatic Draft Credit Card Release Form

In order for Steps 'N Motion Dance Studio to charge your dance fees to a Visa, Mastercard, Discover, or American Express, please complete the following information and return to the completed form to either studio location.

I, _____, authorize Steps 'N Motion Dance Studio to use the credit card number and expiration date I've provided online via the Steps Customer Portal. I understand that this card will be used by Steps 'N Motion Dance Studio to make payment on all of my dance fees on their respective due dates. This includes, but is not limited to, registration fees, monthly tuition, costume deposits and balances, and revue fee deposits and balances. I understand that payment of all fees is my responsibility and that a \$10.00 tuition late fee may be applied to my account if the card on file is declined and cannot be processed for any reason. **I further understand that it is my responsibility to maintain a valid credit card number and expiration date in the Steps Customer Portal, and that any changes or updates must be made by me through the Portal. No changes or updates will be accepted by phone or at the studio.** This agreement shall remain in effect from the date signed below unless and until I notify Steps 'N Motion Dance Studio in writing by certified mail.

(Print Name)

(Signature)

(Date)

(Office Use Only)

Dancer(s) Names: _____

Monthly Tuition: _____ **Date Form Received:** _____

Notes: _____